

2026-06-09

Summary of Actions Taken

The meeting began with a prayer and pledge. Key points included the swearing in of Willie Palmore, a presentation by Miss Linda, and a discussion on leadership responsibilities. The council approved an audit extension due to staffing issues and discussed the Rheems LMIG construction project, which will use \$51,991 in available funds and require a \$10,000 gap covered by the SPLOST fund. They also addressed the need for a part-time public works technician and a storage building for records. The council debated the moratorium on manufactured homes, emphasizing the need for detailed zoning applications and compliance. The meeting concluded with the swearing in of Willie Palmore.

Action Items

- Complete the city's audit and ensure compliance with audit requirements, using the granted extension and the new assistant clerk's support so that the audit is finished on time.
- Finalize the revised manufactured home ordinance, including updated definitions and placement rules, before the 90-day moratorium window ends so the city has a complete ordinance in place.
- Send copies of the model manufactured home ordinances and other cities' manufactured home ordinances to the zoning committee head and the zoning committee member so they can review pending manufactured home applications.
- Coordinate with Liz to place manufactured home ordinance items on the July workshop and meeting agenda so the council can discuss and vote on them during the July meeting.
- Coordinate with GMA to obtain planning documents and a proposal for a voluntary city-backed retirement plan for staff, and bring the proposal to the council at the July meeting for review and potential adoption.
- Adopt the resolution agreeing with Thomas County's pre-hazard mitigation plan so the city remains eligible for FEMA emergency and mitigation funding.
- Prepare and present a proposal to hire a part-time public works technician from roughly April through September, funded from the water fund, to assist with grass cutting and meter reading.
- Coordinate with the shed vendor to obtain pricing and specifications for a storage building to hold city records, and bring the information back to the council for consideration.
- Submit a reimbursement request to the city for three nights of hotel costs associated with attending the Mayor's Academy, using the \$550 scholarship and the remaining training budget.
- Continue using the new zoning application form and process for all zoning and manufactured home applications, ensuring applicants provide detailed information and that the city's permit is issued with the city seal.

- Make a formal decision on the unauthorized manufactured home placement (for example, deny it, conditionally approve it, or place it on hold) and communicate the decision to the applicant.
- Review the city manager search packet with the council immediately after this meeting to begin evaluating candidates for the city manager position.
- Review the draft resolution authorizing the Mayor Pro Tem to sign checks and, if there are no issues, bring it to the council for approval so that check-signature coverage is in place.
- Develop and communicate a plan for who will sign checks when the mayor and the current alternate are both unavailable, ensuring that at least two signatures are available for financial transactions.